



## Advertisement

Released By	LSHO - HR	Job Title & Department	Technical Assistant- Documentation
Date of Release	21 July 2017	Last Date of Receipt of Applications	24 July 2017
Reporting To	Head- Research	No. of Positions	01
Location	BPHRC, Hyderabad	REF/NO.	TA- D- 345

### Technical Assistant- Documentation

LEPRA Society is a pan-India health and development organization working for the people affected by Leprosy and other neglected diseases to transform their lives and overcome poverty, discrimination and disability. LEPRA endeavors to diagnose, facilitate treatment to those affected and help them to rehabilitate into the mainstream of the society. LEPRA works in collaborations with the Government and other funding agencies to reach into most inaccessible villages of Andhra Pradesh, Telangana, Assam, Bihar, Chhattisgarh, Odisha and Madhya Pradesh states.

LEPRA Society has state of the art research wing- Blue Peter Public Health and Research Centre (BPHRC) with three main operational areas designated as - clinical and lab services, clinical and epidemiological research and laboratory research. BPHRC is recognized as SIRO, Dept. Of science and tech, GOI and accredited to the MoH, RNTCP as a MDR TB referral laboratory for culture and molecular testing. The center is a well reputed research organization with well-equipped laboratory facility for microbiology, immunology and histopathology. LEPRA Society invites applications from eligible candidates for the position of Technical Assistant- Data Entry & Documentation.

All positions are for immediate employment. **“Priority will be given to women candidates”**

**Location: BPHRC, Cherlapally, Hyderabad**

#### What you would do

S/he would be mainly responsible for :

- Compilation and analysis of clinical data.
- Assist in preparation of technical reports.

#### What you would need to have

1. M.Sc/ B.Sc in Life Sciences with minimum of 2 years' experience in clinical/Scientific data handling and reporting.
2. Good computer knowledge in particular MS Excel- SPSS
3. Preferred Knowledge in use of statistical methods.

**Total Emoluments: Rs. 15, 000/- per month.**

#### How to apply?

If you have the skills and necessary experience and are interested in this role please email your application along with detailed resume in the specified format downloaded from [www.leprasociety.org](http://www.leprasociety.org) (carriers column) to [hrd@leprahealthinaction.in](mailto:hrd@leprahealthinaction.in) specifying the REF.NO in the subject line or by post/courier specifying the REF.NO & post applied for on the cover of the application to: **Head - Human Resources**, LEPRA Society, Plot No. 17, Krishnapuri Colony, West Marredpally, Secunderabad - 500 026.