



## External Advertisement

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|-----------------|--------------------|--------------------------------------|-----------------|
| Released By     | LSHO - HR          | Job Title & Department               | Project Manager |
| Date of Release | 10 August 2017     | Last Date of Receipt of Applications | 16 August 2017  |
| Reporting To    | State Coordinator  | No. of Positions                     | 01              |
| Location        | Samastipur , Bihar | REF/NO.                              | PM-375          |

### Project Manager- Samastipur , Bihar

LEPRA Society is a pan-India health and development organization working for the people affected by Leprosy and other neglected diseases to transform their lives and overcome poverty, discrimination and disability. LEPRA endeavors to diagnose, facilitated treatment to those affected and help them to rehabilitate into the mainstream of the society. LEPRA works in collaboration with the Government and other funding agencies to reach into most inaccessible villages of Andhra Pradesh, Telangana, Assam, Bihar, Chhattisgarh, Odisha and Madhya Pradesh.

LEPRA Society in partnership with LEPRA UK and Big Lottery Fund (BLF) is implementing a 5-year project for people living with leprosy and Lymphatic Filariasis (LF) covering seven blocks in the **district of Samastipur, Bihar**. The project aims to enable people living in poverty to lead healthier, more productive and self-reliant lives through an integrated and holistic approach to tackle the health issues and stigma associated with leprosy and LF. LEPRA Society is looking for committed and suitable candidate for the position of Project manager to implement the above project.

**Priority will be given to women candidates.**

#### Job Description

- Responsible for project implementation as per project objectives.
- Organize periodic project performance meeting with project staff
- Support and oversee project deliverables and documentation
- Ensure maintenance of MIS and compliance of all reports as per donor and LEPRA Head Office requirements
- Responsible for Human Resources Management
- Monitor the project expenditure vis-à-vis the approved project budget/ forecast and ensure sound financial management in accordance with the financial matters.
- Identify and introduce new strategic choices for achieving optimum results.
- Develop linkages with donors, Government District Health departments, NGO's, Community groups and other stake holders to improve opportunities for sustainable response.
- Travel extensively within the district covering operational blocks.

#### Eligibility Criteria:

- Master's Degree in Health Management / Social Sciences/Social Work from a reputed university.
- Managerial experience in working for national public health programmes. Good understanding of General Health Systems, NRHM and Neglected Tropical Diseases.
- Minimum of 6-8 years' experience in project management; team management, capacity building, monitoring programme performance and donor compliance.
- Proficiency in English and local language.

Gross Salary Rs.60,000/- per month

#### How to apply?

If you have the skills and necessary experience and are interested in this role, please email your application along with detailed resume in the specified format downloaded from [www.leprasociety.org](http://www.leprasociety.org) (carriers column) to [hrd@leprahealthinaction.in](mailto:hrd@leprahealthinaction.in) specifying the REF.NO in the subject line or by post/courier specifying the REF.NO & post applied for on the cover of the application to: **Head - Human Resources**, LEPRA Society, Plot No.17, Krishnapuri Colony, West Marredpally, Secunderabad - 500 026, Telangana.

**“Preference will be given to persons affected by leprosy or LF having the required qualifications and experience”**