

External Advertisement

Released by	LEPRA Society	Job Title	Project Officer-NTDRU
Date of Release	17 November 2017	Last date for receipt of applications	26 November 2017
Reporting to	Technical Coordinator	No of positions	01
Location	Bhopal , MP	REF No.	PO- MP/464

Project Officer-NTDRU

LEPRA Society is a pan-India health and development organization working to restore health, hope and dignity to people affected by leprosy and other diseases linked to poverty, discrimination and disability. LEPRA endeavors to diagnose, facilitate treatment to those affected and help them to rehabilitate into the mainstream of the society. LEPRA works in collaboration with the Government and funding agencies to reach-out to the most inaccessible villages of Andhra Pradesh, Telangana, Assam, Bihar, Chhattisgarh, Odisha and Madhya Pradesh states.

LEPRA Society Neglected Tropical Diseases Technical Resource Unit (NTDRU) is working in all districts of Madhya Pradesh to support State Government in implementation of National Leprosy Eradication Programme (NLEP) & Neglected Tropical Diseases (NTD's) programme. Technical Resource Unit is also supporting in capacity building, monitoring & supervision and operational research in the areas of Leprosy and NTDs.

“ Preference will be given to persons affected by leprosy and LF having the required qualifications and experience”
Priority will be given to women candidates

Location: Technical Resource Unit, Madhya Pradesh (Bhopal/ Indore)

What you would do

S/ he shall

- Support Technical Coordinator in monitoring and supportive supervision of ongoing projects in the state.
- Prepare Annual action plans and budgets as per project objectives
- Identify problematic areas in project implementation and facilitate appropriate measures by the District Health officials.
- Compile field data and prepare analytical reports for submission to donors and other stake holders.
- Responsible for web based MIS and use of tools deployed from time to time for measuring and evaluating project activities.
- Represent LEPRA in district and state level meetings and discussions
- Liaise and network with District, State Government health departments, ILEP and other stake holders.
- Responsible for training and capacity building of Project staff, frontline workers, ASHAs ,AWW, PRI's

Eligibility Criteria

- Post-graduation in Social work / Social Sciences from a recognized university with minimum 3 years of experience in National Public Health Programmes (or) Graduate in Social work/ Social sciences with minimum 5 years of experience .(Preference will be given to candidates trained in leprosy -Certificate in Para medical / Non-Medical Supervisor).
- Computer skills
- Good at Report writing and documentation
- Proficiency in English and Hindi (Reading , writing , Speaking)
- Willingness to travel (as per project need)

Salary: Rs.29000/- gross per month



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How to apply?

If you have the skills and necessary experience and are interested in this role please contact us on 07552427058 (MP contact details) or email your application along with detailed resume in the specified format downloaded from www.leprasociety.org (careers column) to hrd@leprahealthinaction.in specifying the post applied in the subject line or by post/courier specifying the post applied for on the cover of the application to: Head - Human Resources, LEPRA Society, Plot No. 17, Krishnapuri Colony, West Marredpally, Secunderabad - 500 026.